



Y.A GOVERNMENT COLLEGE FOR WOMEN , CHIRALA



Timings

04 : 00 PM to 05:00 PM
at Virtual Room

Training Program for non-Teaching staff on "INTERNET"



Start Date

11-Dec-2017 to 23-Dec-2020



Conducted By
Dept.of Computer Science

Report on training to the non teaching staff during 2017-18

“15 Day training in INTERNET” was organized from 11-12-2017 to 23-12-2017 by the Department of computer science of our college in our virtual lab.

The following Non Teaching staff members attended the training.

Sl.No	Name	Designation	College
01	CH.Prasada Rao	Superintendent	YAGDC,CHIRALA
02	G.Prabhakar Rao	Jr.Asst	YAGDC,CHIRALA
03	K.Bramaiah	Rec.Asst	YAGDC,CHIRALA
04	K.Kondala Rayudu	Rec.Asst	YAGDC,CHIRALA

Certificates were issued to the participants signed by the head of institution of this college. The participants felt that the training was very useful for them in discharging their duties

The following topics were covered in the Training Programme:

Sl.No	Topics Covered in theory	Topics Covered in practical's
01	Browsers and its types	--
02	Types of URL	--
03	E-Mail Id, Creation Mail, Components of E-Mail	Hands on Experience to create a dummy mail
04	Maintenance of E-Mail	--
05	Attachment of Mail	How to send and receive mail to the recipients
06	Difference between the HTTP and HTTPS	--
07	Handling SPAM Messages	--
08	Recovering Mails from forgotten Passwords	--

The following were the resource persons

1.K.M.S. Sailaja Rani, Lecturer in computer Science.

2.T. Bala Tripura Sundari, Lecturer in computer Science.

The following evaluations process was adopted

Sl.No	Nature of the test	Date of the test	Candidate appeared	Candidate Passed	Result %
01	Unit Test-1	15-12-2017	04	04	100%
02	Unit Test-2	19-12-2017	04	04	100%
03	Grand Test	23-12-2017	04	04	100%





Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that Mr.**CH.PRASADA RAO, Superintendent** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **Training Program on Internet** from 11-Dec-2017 to 23-Dec-2017 organized by the Department of Computer Science.

J.C.M.S. Saini 23/12/2017
Program Co-ordinator

Ch. S. Saini 23/12/17
Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

Accredited by NAAC with 'B' Grade

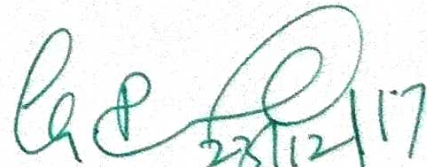
Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. K.Brahmaiah, Recd.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **Training Program on Internet** from 11-Dec-2017 to 23-Dec-2017 organized by the Department of Computer Science.

10.11.5.5 అంశం 28/12/2017
Program Co-ordinator


Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. K.Kondala Rayudu, Recd.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **Training Program on Internet** from 11-Dec-2017 to 23-Dec-2017 organized by the Department of Computer Science.

K.M.S.S. 28/12/2017
Program Co-ordinator

C. R. 28/12/17
Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

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Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr.G.Prabhakara Rao, Jr.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **Training Program on Internet** from 11-Dec-2017 to 23-Dec-2017 organized by the Department of Computer Science.

J.C.M.S. Sankar 23/12/17
Program Co-ordinator

G. P. 23/12/17
Principal

Professional Development/Administrative

Course details: Training Program

Timings: ~~Nov~~ Dec 11 TO Dec 23

Training Program for Non-Teaching staff

on INTERNET

Evening 04:30 PM TO 05:30 PM

S.No	Name of the	Designation	Attendance												Topic Covered	Signature
			11/12	12/12	13/12	14/12	15/12	16/12	18/12	19/12	20/12	21/12	22/12	23/12		
01	CH. Prasada Rao	Superintendent	P	P	P	P	P	P	P	P	P	P	P	P	Open Browser, Types of URL, Mail ID	
02	G. Prabhakara Rao	Jr. Asst	P	P	P	P	P	P	P	P	P	P	P	P	Location, SPAM, Inbox, &	
03	K. Lakshmi	Recd. Asst	P	P	P	P	P	P	P	P	P	P	P	P	Compose, Send & Rec-	
04	K. Kambala Rayudu	Recd. Asst	P	P	P	P	P	P	P	P	P	P	P	P	ive messages, Attachments, Maintenance of Email, file conversions...	



Principal
V.A. Govt. Degree College for Women
CHIRALA-523155, Prakasam DE (A.P.)



Y.A GOVERNMENT COLLEGE FOR WOMEN, CHIRALA



Training Program for non- Teaching staff on Online Admissions

Duration
12
Days

Timings
04 : 00 PM to 05:00 PM
at Virtual Room

Start Date
01-Aug-2018



Conducted by
Dept.of Computer Science &
JKC

Report on training to the non teaching staff during 2018-19

“Training in Online Admissions” was organized from 01-08-2018 to 14-08-2018 by the Department of computer science of our college in our virtual lab.

The following Non Teaching staff members attended the training.

Sl.No	Name	Designation	College
01	CH.Prasada Rao	Superintendent	YAGDC,CHIRALA
02	G.Prabhakar Rao	Jr.Asst	YAGDC,CHIRALA
03	K.Bramaiah	Rec.Asst	YAGDC,CHIRALA
04	K.Kondala Rayudu	Rec.Asst	YAGDC,CHIRALA
05	Sd.Shalima Sulthana	Sr.Asst	YAGDC,CHIRALA

Certificates were issued to the participants signed by the head of institution of this college. The participants felt that the training was very useful for them in discharging their duties

The following topics were covered in the Training Programme:

Sl.No	Topics Covered in theory	Topics Covered in practical's
01	Discussion on Online admissions	Filling the details of student and complete the registration process.
02	Site description For online Admission	
03	Registration Process of Student	
04	Fill the application	
05	Payment methods	
06	Choosing web options for different courses	
07	Freezing web options	
08	Seat allotment procedure.	

The following were the resource persons

- 1.K.M.S. Sailaja Rani, Lecturer in computer Science.
- 2.T. Bala Tripura Sundari, Lecturer in computer Science.

Affiliated to Acharya Nagarjuna University, Guntur

This is to certify that **Mr. CH.Prasada Rao, Superintendent** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **Online Admissions** from 01-Aug-2018 to 14- Aug- 2018 organized by the Department of Computer Science & JKC

Program Co-ordinator

Principal

Affiliated to Acharya Nagarjuna University, Guntur

This is to certify that **Mrs. Sd. Shalima Sulthana, Sr. Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **Online Admissions** from 01-Aug-2018 to 14- Aug- 2018 organized by the Department of Computer Science & JKC

K. H. S. Saitoja 14/8/2018
Program Co-ordinator

Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN



CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. G.Prabhakara Rao, Jr.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **Online Admissions** from 01-Aug-2018 to 14- Aug- 2018 organized by the Department of Computer Science & JKC

K. G. S. Srinivasan
14/8/2018
Program Co-ordinator

G. P. Prabhakara Rao
Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN



CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. K.Kondala Rayudu, Recd.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **Online Admissions** from 01-Aug-2018 to 14- Aug- 2018 organized by the Department of Computer Science & JKC

K.P.S. Srinivasulu Reddy
14/8/2018
Program Co-ordinator

[Signature]
14/8/18
Principal

Affiliated to Acharya Nagarjuna University, Guntur

16.14.5. Sateja - 14/11/2018
Program Co-ordinator

Principal *[Signature]*

Professional Development/Administrative

Course details: Training

Timings: Aug 1 TO Aug 14

S.No	Name of the Non-Teaching Staff	Designation	01/8	2/8	3/8	5/8
01	CH. Prasada Rao	Superintendent	P	P	P	.
02	Sd. Shalima Sultana	SO. Asst	.	.	P	.
03	G. Prabhakara Rao	TS. Asst	P	P	P	P
04	K. Brahmaiah	Recd. Asst	P	P	P	P
05	K. Kondala Rayudu	Recd. Asst	P	P	P	P

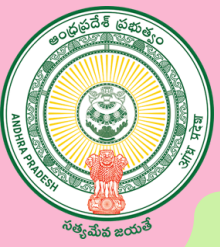
Training Program for Non-Teaching Staff

Program on "ONLINE-ADMISSIONS"

Evening 04:30 PM TO 05:30 PM

Attendance										Topic covered					Sig-
6/8	7/8	8/8	13/8	14/8	1/8	2/8	3/8	5/8	6/8	7/8	8/8	13/8	14/8	1/8	Topic
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 Principal
 Y.A. Govt. Degree College for Women
 CHIRALA-523155, Prakasam Dt. (A.P.)



Y.A GOVERNMENT COLLEGE FOR WOMEN, CHIRALA



Word



Excel

**Training Program for
non-Teaching staff on
MS-OFFICE**



PowerPoint

Start Date

01-Feb-2020 to 11-Feb2020

Timings

**04 : 00 PM to 05:00 PM
at Virtual Room**

**Conducted By
Dept.of Computer
Science**

Report on training to the non teaching staff during 2019-20

“Training Programme in MS-OFFICE” was organized from 01-02-2020 to 11-02-2020 by the Department of computer science of our college in our virtual lab.

The following Non Teaching staff members attended the training.

Sl.No	Name	Designation	College
01	CH.Prasada Rao	Superintendent	YAGDC,CHIRALA
02	G.Prabhakar Rao	Jr.Asst	YAGDC,CHIRALA
03	K.Bramaiah	Rec.Asst	YAGDC,CHIRALA
04	K.Kondala Rayudu	Rec.Asst	YAGDC,CHIRALA
05	Sd.Shalima Sulthana	Sr.Asst	YAGDC,CHIRALA

Certificates were issued to the participants signed by the head of institution of this college. The participants felt that the training was very useful for them in discharging their duties

The following topics were covered in the Training Programme:

Sl.No	Topics Covered in theory	Topics Covered in practical's
01	Introduction to MS-OFFICE	--
02	MS-WORD Components	--
03	Creation of tables	Sample document creation using tables
04	wrapping in MS-Word	Editing college logo image
05	Graphs in MS-Word	Draw a graph based on data in table.
05	Introduction Of MS-Excel	How to send and receive mail to the recipients
06	Components of MS-EXCEL	--
07	Insertion data in to the cells, Merging the cells	Insertion of data in to the cells Example: Enter 10 students data
08	Formulate the values in cells using formula bar	Calculate the values in the cells Example: Calculate HRA TA DA salaries of 5 Employees
09	Drawing graphs using using cell Data	Inserting a pie chart , bar chart of student strength particulars.
10	Introduction To Ms-Power point	--
11	Components of MS-Power point	--
12	Slide preparation	Sample Slide creation
13	Design a slide using pre-defined templates	Design slide presentation on Course Details.

The following were the resource persons

1.K.M.S. Sailaja Rani, Lecturer in computer Science.

2.T. Bala Tripura Sundari, Lecturer in computer Science.

The following evaluations process was adopted

Sl.No	Nature of the test	Date of the test	Candidate appeared	Candidate Passed	Result %
01	Unit Test-1	04-02-2020	10	10	100%
02	Unit Test-2	08-02-2020	10	10	100%
03	Grand Test	10-02-2020	10	10	100%



Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mrs. Sd.Shalima Sulthana, Sr.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 01-Feb -2020 to 11- Feb -2020 organized by the Department of Computer Science.

K.P.S. Srinivasulu + 12/2/2020
Program Co-ordinator


Principal 12/2/2020



Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

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Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. G.Prabhakara Rao, Jr.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 01-Feb -2020 to 11- Feb -2020 organized by the Department of Computer Science.

K.P.S. Sankar 12/2/2020
Program Co-ordinator

G. S. Prasad 12/2/2020
Principal



Y.A. GOVT. DEGREE COLLEGE FOR WOMEN
CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH



Accredited by NAAC with 'B' Grade
Affiliated to Acharya Nagarjuna University, Guntur

CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. K.Kondala Rayudu, Recd.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 01-Feb -2020 to 11- Feb -2020 organized by the Department of Computer Science.

I.C.H.S. Srinivasulu
Program Co-ordinator

[Signature]
Principal



Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. K.Brahmaiah, Recd.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 01- Feb -2020 to 11- Feb -2020 organized by the Department of Computer Science.

K.P.S. Saini 12/2/2020
Program Co-ordinator

[Signature]
Principal

2019-20

Course Details: Training program on M.S. Office

Timings: Feb 1, 2020 to Feb 11, 2020 evening 4:30 PM to 5:30 PM

SNO	Name of the Non Teaching Staff	Designation	Attendance											Topic Covered											Signature
			1/2	2/2	3/2	4/2	5/2	6/2	7/2	8/2	9/2	10/2	11/2	1/2	2/2	3/2	4/2	5/2	6/2	7/2	8/2	9/2	10/2	11/2	
1	CH. prasadarao	Supervisor	P	P	P	P	P	P	P	.	.	P	P												
2	Sd. Shalima Sultana	Sr. Asst	.	P	P	P	P	P	P	P	P	P	P												
3	G. prebhakara Rao	Jr. Asst	P	P	P	P	P	P	P	P	P	P	P												
4	K. Brahmaiah	Recd Asst	P	P	P	P	P	P	P	P	P	P	P												
5	K. Roudala Rayudu	Recd Asst	.	P	P	P	P	P	P	P	P	P	P												
			P	P	P	P	P	P	P	P	P	P	P												

Basics of MS-word
Data entry to the MS-word
Page setup & Page layout
Table insertion options,
headers & footers, Insert-text box
Basics of MS-Excel
Data entry in to the cells
Inserting clipart & graphs
Formulas for (avg, Add, sum, etc)
Options
Freezing
Panes



Principal
Y.A. Govt. Degree College for Women
CHIRALA-523155, Prakasam DL (A.P.)



Word



Excel



Outlook



Powerpoint



OneNote



Publisher



Access



OneDrive



Skype

Y.A GOVERNMENT COLLEGE FOR WOMEN , CHIRALA

Training Program for non-Teaching staff on Microsoft Office

Duration
15
Days

Start Date
08-DEC-2021

Timings
04 : 00 PM to 05:00 PM
at Virtual Room

Conducted by JKC



S.V.Subba Reddy, JKC Full_Time Mentor

Report on training to the non teaching staff during 2021-22

“Training Programme in Online- Admissions” was organized from 08-12-2020 to 22-12-2022 by the Department of computer science of our college in our virtual lab.

The following Non Teaching staff members attended the training.

Sl.No	Name	Designation	College
01	CH.Prasada Rao	Superintendent	YAGDC,CHIRALA
02	G.Prabhakar Rao	Jr.Asst	YAGDC,CHIRALA
03	K.Bramaiah	Rec.Asst	YAGDC,CHIRALA
04	K.Kondala Rayudu	Rec.Asst	YAGDC,CHIRALA
05	Sd.Shalima Sulthana	Sr.Asst	YAGDC,CHIRALA

Certificates were issued to the participants signed by the head of institution of this college. The participants felt that the training was very useful for them in discharging their duties

The following topics were covered in the Training Programme:

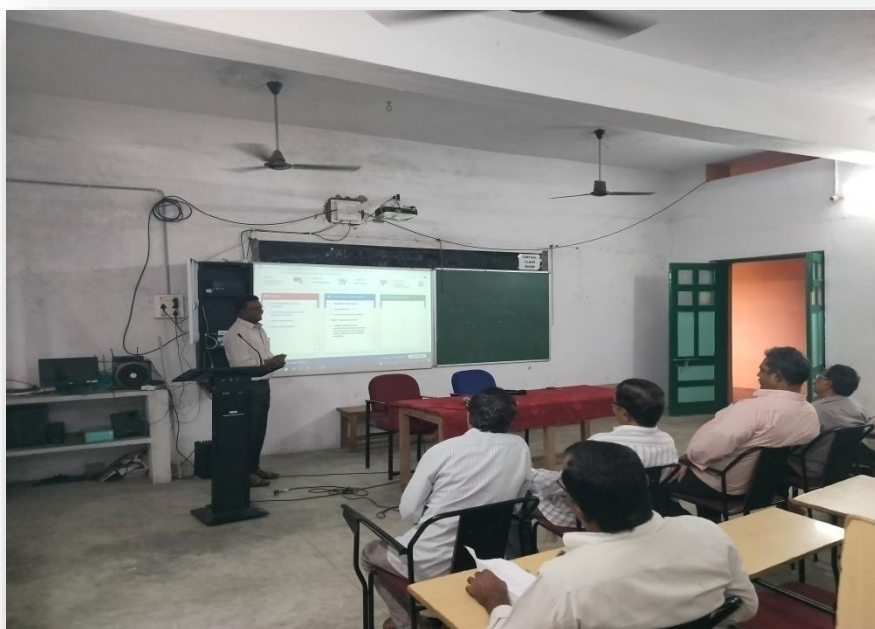
Sl.No	Topics Covered in theory	Topics Covered in practical's
01	Introduction to MS-OFFICE	--
02	MS-WORD Components	--
03	Creation of tables, graphs in MS-Word	Sample document creation using tables
04	Insertion of images and wrapping in MS-Word	Editing college logo image
05	Introduction Of MS-Excel	How to send and receive mail to the recipients
06	Components of MS-EXCEL	--
07	Insertion data in to the cells, Merging the cells	Insertion of data in to the cells Example: Enter 10 students data
08	Formulate the values in cells using formula bar	Calculate the values in the cells Example: Calculate HRA TA DA salaries of 5 Employees
09	Drawing graphs using using cell Data	Inserting a pie chart , bar chart of student strength particulars.
10	Introduction To Ms-Power point	--
11	Components of MS-Power point	--
12	Slide preperation	Sample Slide creation
13	Design a slide using pre-defined templates	Design slide presentation on Course Details.

The following were the resource persons

1. S.V.Subba Reddy

The following evaluations process was adopted

Sl.No	Nature of the test	Date of the test	Candidate appeared	Candidate Passed	Result %
01	Unit Test-1	10-12-2022	10	10	100%
02	Unit Test-2	15-12-2022	10	10	100%
03	Grand Test	21-12-2022	10	10	100%





Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

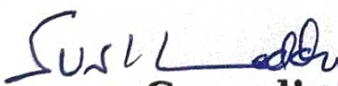
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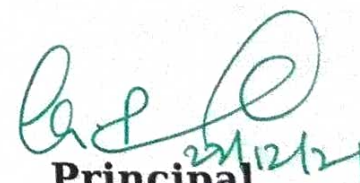
Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. CH.Prasada Rao, Superintendent** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 08- Dec-2021 to 22 - Dec -2021 organized by the JKC.


Program Co-ordinator


Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mrs. Sd.Shalima Sulthana, Sr.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 08- Dec-2021 to 22 - Dec -2021 organized by the JKC.

Susil Reddy
Program Co-ordinator

G. C. S. S. S.
Principal



Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

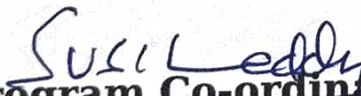
Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr.N.Siva Ramaiah, Jr.Asst** of Y.A. Govt. Degree College of Women's,Chirala has successfully Participated in **MS-OFFICE** from 08-Dec-2021 to 22 - Dec -2021 organized by the JKC.


Program Co-ordinator


Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

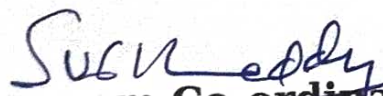
Accredited by NAAC with 'B' Grade

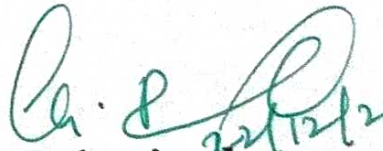
Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mrs. K.Padmalatha, Typist** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 08-Dec-2021 to 22 - Dec -2021 organized by the JKC.


Program Co-ordinator


Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

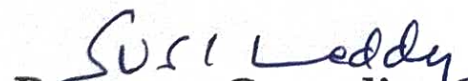
Accredited by NAAC with 'B' Grade

Affiliated to Acharya Nagarjuna University, Guntur



CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. K.Brahmaiah, Recd.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 08-Dec-2021 to 22 - Dec -2021 organized by the JKC.


Program Co-ordinator


Principal

Y.A. GOVT. DEGREE COLLEGE FOR WOMEN

CHIRALA, PRAKASAM (Dt.), ANDHRA PRADESH

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CERTIFICATE OF PARTICIPATION

This is to certify that **Mr. K.Kondala Rayudu, Recd.Asst** of Y.A. Govt. Degree College of Women's, Chirala has successfully Participated in **MS-OFFICE** from 08- Dec-2021 to 22 - Dec -2021 organized by the JKC.

Suri Laddy
Program Co-ordinator

G. S. P.
Principal 22/12/21

Course details: Training Program
Timing: Feb 21 to Feb 23

Timings: Feb 01 TO Feb 12

Timings: Feb 01 To Feb 14			
S.No	Name of the Teaching Staff	Designation	
01	A.V. Barama Rao	Lect in English	0/R 03/R
02	K. Chandea Shekhar Rao	Lect in English	P .
03	D. Dathoi Kumari	Lect in Telugu	P P
04	S. Savithri	Lect in Maths	. P
05	S. Muktha Reddy	Lect in Chemistry	P .
06	K. Lakshmi Prasanna	Lect in Chemistry	. P
07	P. Aruna	Lect in Micro Biology	. P
08	M. Senthosh Kumari	Lect in Botany	P P
09	D. Venkaiah	Lect in History	P P
10	D. John Bai	Lect in Economics	P P
11	G. Rajeswari	Lect in Commerce	P P
12	V. Harithra Prasad	Lect in Commerce	P P
13	P. Srilatha	Lect in Commerce	. .
14	V. Vidhya Sagar	Lect in Physics	P P

evening 04:30 PM TO 05:30 PM

[illegible]

Q. 10

Y.A. Govt. Degree College for Women
GHIRALA-523155 Prokashim 21 (A.B.)

Course Details: Training Program

Timings: Feb 1 TO Feb 4

[illegible]

Training Program for teaching staff
on "Google APPS"

Evening 04:45 PM TO 05:45 PM

[illegible]

A circular postmark from Chirala, dated 1904. The text "CHIRALA." is in the center, with "1904" below it. The outer ring contains the words "POST OFFICE" and "CHIRALA." separated by stars.

Principal
Y.A. Govt. Degree College for Women
CHIRALA-523155, Prakasam Dt. (A.P.)

Professional Development / Administrative

Course Details: Training Program

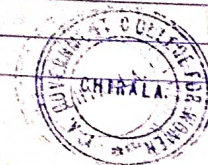
Timings: Feb. 15 - Feb. 26, 2020

Training Program for Teaching Staff

on "Usage of OTLP APP"

Evening 4:00 PM TO 05:00 PM

S.No	Name of the Teaching Staff	Designation	Attendance												Topic covered	Signature												
			15/2	16/2	17/2	18/2	19/2	20/2	21/2	22/2	23/2	24/2	25/2	26/2	15/2	16/2	17/2	18/2	19/2	20/2	21/2	22/2	23/2	24/2	25/2	26/2		
01	AV. Ramana Rao	Lect. in English	P	P	P	.	P	.	P	P	.	P	.	P	Installation Process, Adding Course and Subject Adding Course & Subject Mapping Adding Time table, view timetable Cancel & Rescheduling of classes Cancel & Rescheduling of classes Teacher leave class Adjustment Student Registration & Attendance Reports and work done statement											A.V. Ramana Rao		
02	K. Chandra Sekhara Rao	Lect. in English	P	P	P	P	P	P	P	.	P	P	P	.														K. Chandra Sekhara Rao
03	G. Savithri	Lect. in Maths	P	P	P	P	P	P	P	P	P	P	P	P														G. Savithri
04	B. Savarni	Lect. in Maths	P	P	P	.	.	P	P	P	P	P	P	.														B. Savarni
05	K. Lakshmi Prampala	Lect. in Chemistry	.	.	P	P	P	P	P	P	P	P	P	P														K. Lakshmi Prampala
06	P. Azuma	Lect. in Microbiology	.	P	.	P	P	P	P	P	P	P	P	P														P. Azuma
07	M. Sathoshi Kumari	Lect. in Botany	P	P	P	P	P	.	P	P	P	P	P	P														M. Sathoshi Kumari
08	D. John Raj	Lect. in Economics	P	.	P	P	P	P	P	P	.	P	P	P														D. John Raj
09	V. Harithara Prasad	Lect. in Commerce	P	P	P	.	P	P	P	P	P	P	P	P														V. Harithara Prasad
10	P. Silatha	Lect. in Commerce	P	.	P	.	P	P	P	P	P	P	P	P														P. Silatha
11	D. D. Dhatri Kumari	Lecturer	P	P	.	P	P	P	P	.	P	P	P	P														D. D. Dhatri Kumari
12	B. Sridevi	Lecturer	.	P	P	P	.	P	P	P	P	P	P	P														B. Sridevi
13	M. Tyothi	Lecturer	P	.	P	P	P	P	.	P	P	P	P	P														M. Tyothi
14	G. Tyothi	Lecturer	P	P	P	P	P	P	P	P	P	P	P	P														G. Tyothi
15	V. Meena Kumari	Lecturer in Comp	P	P	P	P	P	P	P	P	P	P	P	P														V. Meena Kumari
16	A. Deepthi Madhuri	Lecturer in CS	P	.	P	P	.	P	P	P	P	P	P	.														A. Deepthi Madhuri
17	T. Bala Tejasa Sundar	Lecturer in CS	P	P	P	P	.	P	P	P	.	P	P	P														T. Bala Tejasa Sundar
18	Ch. Jaya Sree	Lecturer in CS	P	.	P	P	P	P	P	P	P	P	P	.														Ch. Jaya Sree
19	N. Poulas	Lecturer	P	P	P	P	.	P	P	P	.	P	P	P														N. Poulas
20	N. Ramesh	Lecturer	P	P	P	P	.	.	P	P	P	P	P	P														N. Ramesh
21	M. Abitej	Lecturer	P	.	P	P	P	P	P	P	P	P	P	P														M. Abitej
22	P. Divya Supriya	Lecturer	P	.	.	P	P	P	P	P	P	P	P	P														P. Divya Supriya
23	A. Naga Vijayalakshmi	Lecturer	P	P	P	.	.	P	P	P	.	P	P	P														A. Naga Vijayalakshmi
24	D. Sai Lakshmi	Lecturer	P	P	P	P	P	P	.	.	P	P	P	P														D. Sai Lakshmi
25	CH. Ramanamma	Principal	.	P	P	P	P	P	P	P	P	P	P	P														CH. Ramanamma



Principal
A Govt. Degree College for Women
CHIRALA - 523 155, Prakasam Dt.

Timings: 5 PM to 6 PM.

S.No	Name of the Teaching Staff	Designation	Attendance				
			18/4	19/4	20/4	21/4	22/4
1	CH. Ramānamma	Principal	P	P	P	P	P
2	S. Saviithri	Lecturer in Maths	P	P	P	P	P
3	D. Jhon Raj	Lecturer in Econ	P	A	P	P	P
4	Dr. Y. Chinnna Rao	Leet in Economics	P	P	P	P	P
5	S. Suguna Kumari	Leet in History	P	P	A	P	P
6	V. Meena	guest faculty	P	A	P	P	A
7	Y. Srinivasa Rao	Leet in Commerce	P	P	P	A	A
8	M. Bhagyalakshmi	Leet in Commerce	P	P	A	P	P
9	V. Langaneni	Leet in Commerce	P	P	P	A	P
10	P. Jhonny	Leet in Computers	P	P	P	P	A
11	N. Rajyalakshmi	Leet in Computers	P	P	P	A	P
12	SK Kadeem	Leet in Computers	P	P	P	P	P
13	S. Kavya Sai	Leet in Comput.	P	P	P	P	P
14	B. Ratneswara Rao	Leet in Botany	P	A	P	A	P
15	Dr. Raja Sekhar Reddy	Leet in Chemistry	P	P	P	P	P
16	Y. Srinivasa Rao	Leet in physics	P	P	P	P	P
17	M. Abhijey	Leet in Statistics	P	P	P	P	P
18	Sudha Rani	Leet in Microbiology	P	P	P	P	P
19	Sai Prasanna	Leet in Political Sci	P	P	A	P	P
20	N. Vijaya Lakshmi	Leet in Telugu	P	P	A	P	P
21	P. Rohini	Leet in English	P	P	P	P	P
22	G. K. prasad	Leet in English	P	P	P	A	P

Training Programme for Teaching Staff

on "Usage of presentation tube to record
online lectures."
Date: Apr 18, 2022 to 28th Apr, 2022.

[illegible]

PRINCIPAL
Y.A. Govt. COLLEGE FOR WOMEN
CHIRALA - 523155, A.P.